

SPRINGVILLE TOWNSHIP  
REGULAR BUSINESS MEETING MINUTES  
March 16th, 2020

The meeting was called to order at 7:00PM by Deputy Supervisor, Benjamin Townsend.

Board Present: Jessica Boonstra, Wendy Floury, Beverly Walton, ScottNeufer, and Deputy Supervisor Ben Townsend.

Board Absent: Supervisor Clyde Kastl.

Public Present: Sharon Girard, Keith Hoover, and Tom Stagg.

The Pledge of Allegiance was Recited.

Scott Neufer motioned to accept the February 17<sup>th</sup>, 2020 Meeting minutes. Wendy Floury seconded the motion. Motion carried.

Wendy Floury motioned to accept the March 2nd Special Business Meeting Minutes. Beverly Walton seconded the motion. Motion carried.

Scott Neufer motioned to accept the March 4<sup>th</sup> Special Business Meeting Minutes. Beverly Walton seconded the motion. Motion carried.

During Public Comment, Tom Stagg asked questions regarding the payment of the Fire men and women for runs they respond to for the Fire Department. He also inquired about the Fire Department charging for runs. Jessica Boonstra requested to suspend the rules so she could answer Tom's inquiries. Deputy Supervisor Ben Townsend okayed the suspension. Jessica informed Mr. Stagg that since she has been the Clerk, she has only received 3 Fire Run Reports. As for the amount paid to each Fire Department Volunteer, Fire Chief Jewett, makes the totals list and provides that to the Clerk.

Pastor Keith Hoover informed the Township Board that his church, Bible Believer's Historic Baptist Church, is responding to the Covid-19 by taking measures to limit exposure, clean after every service, etc. They will continue providing services for Spiritual and psychological health of their church family and our community. They are willing to help with any imminent need of essential food or services. Pastor Hoover provided each board member with his telephone number should we receive any calls of people needing help. He also encouraged continuity for the sake of our children.

In New Business, Deputy Supervisor Townsend updated the board on the Wexford County Internal Procedures regarding Covid-19. He gave the board a complete list of actions to be taken at each level of severity as the virus spreads. Springville Township will continue having Regular Business Meetings in accordance with the Law to show our township that we are leading and doing business as usual.

Jessica Boonstra motioned to discuss the Michigan Township Association's

Responsibilities of Township Board members and Fire Chief. Scott Neuffer seconded the motion. Jessica Boonstra presented a compilation of the MTA's responsibilities for each member of the Township Board and Fire Chief. Scott Neuffer motioned to move forward with the expectations our Board has for these positions we have filled and to get the training needed to move forward for the greater good of our township. Wendy Flourey seconded the motion. Motion carried.

Jessica Boonstra made a motion and Beverly Walton seconded the motion to discuss the appropriate mileage reimbursement for members of the Board. Deputy Supervisor Townsend gave the board a printout from the Department of the Treasury Internal Revenue Service which shows when transportation expenses are deductible. It is never okay to deduct mileage from your home to your place of business and back home. Any extra trips for business for the township may be deducted as the board sees fit. Scott Neuffer motioned to not allow mileage from home to Business meetings or daily commutes from home to Mesick. These commutes are part of the regular duties of the Board. Beverly Walton Seconded the motion. Motion carried.

Jessica Boonstra gave an update on the Merchant Services options for tax collections. This was already motioned at a previous meeting to be something the township works toward achieving. We have a proposal from a local Kingsley man to have a single credit card machine for the treasurer to use to process credit card payments for taxes only. The fee of the credit card processing would be passed on to the person making the payment and they would be informed of that fee before making their payment. Wendy Flourey spoke with Forest Area Federal Credit Union to see if they had an alternative. They gave Wendy a business card for a man in Mount Pleasant. Wendy will contact this man and the Board will compare proposals before making a final decision.

Beverly Walton motioned to pay the March invoices. Wendy Flourey seconded the motion. Motion carried.

In other business, the Community Center was discussed and the Board put together a punch list of items needing attention from Orshal Construction. This punch list will be given to Orshal to ensure the building is completed well.

There was no additional Public Comment.

Scott Neuffer motioned to adjourn the meeting. Beverly Walton seconded the motion. Motion carried. Meeting adjourned at 8:03PM.